

Douglas Unified School District No. 27

Administrative Offices

1132 12th Street, Douglas, Arizona 85607 (520) 364-2447

FAX: (520) 364-7470

Earl Pettit
Superintendent

Denise Evans
Business Manager

Board Room
Central Administration Building

5:30 PM
November 3, 2009

You are respectfully requested to turn off all cell phones and pagers during this meeting.

Thank you.

(Revised 11/2/09 @ 3:40 PM)

REGULAR BOARD MEETING

NOTICE AND AGENDA

(Agenda is subject to change 24 hours prior to scheduled meeting)

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Douglas Unified School District Board of Education #27 and to the general public that the Douglas Unified School District Board of Education will hold a meeting open to the public on **November 3, 2009** beginning at **5:30 PM** in the Board hearing room located in the Central Administration building, 1132 12th Street, Douglas, Arizona. As indicated in the following agenda, the Board may vote to go into executive session, which will not be open to the public, to discuss certain matters.

I. PRELIMINARY MATTERS

- A. Call to Order
- B. Pledge of Allegiance
- C. Ex-officio board member report – George Watkins, Jr.

D. Approval of Minutes

Pursuant to A.R.S. §38-431.03 (A) (2), the Governing Board may vote to enter into executive session for discussion or consideration or records exempt by law from public inspection.

- October 5, 2009 Regular board meeting
- October 5, 2009 Executive sessions (5)

E. Adopt the Agenda

F. Call to the Audience - (Comments shall be limited to 3 minutes)

The President may allow individuals from the public to address the Board. Comments shall be limited to education-related issues on items that do not appear on this agenda or for which no public hearing has been held and limited to issues which are under the jurisdiction of the Governing Board. The Board shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action on the current agenda, but may instruct the Superintendent to

schedule discussion at a later date. At the conclusion of the open call to the public, individual members of the Governing Board may respond to criticism made by those who have addressed the Board, may ask staff to review a matter or may ask that a matter be put on a future agenda.

II. CONSENT AGENDA

(Items on the Consent Agenda will be enacted without separate discussion of each item, but may be removed from the Consent Agenda and placed on the Action Agenda per a Governing Board Member request for discussion/action.)

- A. Approval of payroll and expense vouchers. *(If there are any questions regarding vouchers, details may be obtained at the District Office Monday through Friday from 8:00 am – 3:00 pm.):*
1. Payroll Vouchers: 9, 10
 2. Expense Vouchers 1009, 1010
- B. Approval of the following donations:
1. Donation of a Brother fax machine and an HP LaserJet 4100 printer (including associated supplies) with an estimated value of \$250 from USDA Veterinary Services.
 2. Donation of eleven Dell Latitude D810 laptops (including 8 docking stations) and two Optiplex GX 620 desktops with an estimated value of \$3250 from U.S. Forest Service.
 3. Donation of \$650 proceeds from Chamber of Commerce breakfast to honor DUSD fall athletes.
- C. Approval of the following HR items for professional staff:
1. Approval of elementary teacher hire, Laurayne Sullivan, at a base salary of *\$35,600 for the 2009-2010 school year. (*Amount will be prorated to reflect actual contractual days.) M & O
 2. Approval of extra compensation addendums for the 2009-2010 school year.
 - Emilio Gonzalez: Zero-hour marching band (DHS). Compensation to be 1/6th current base salary for the fall semester. (M & O)
 - Francesca Inzerillo: Middle School Assistant Girls Soccer Coach (HMS). Compensation will be in the amount of \$883 (C-1). (M&O)
 - Richard Fraijo: Middle School Assistant Basketball Coach (RBMS) Compensation will be in the amount of \$883 (C-1). (M & O)
 - Tony Rodriguez: Middle School Boys Basketball Assistant Coach (HMS) Compensation will be in the amount of \$1104 (C-3). (M&O)
 - Maria Ruiz Student council advisor for Stevenson Elementary. Compensation will be in the amount of \$773 (B-5). (M & O)

3. Approval of contract addenda for DHS class size in lieu of a 1/6th contract for the 2009-2010 school-year. (M&O)

- Ron Ellsworth PE/Health \$5,400.00
- Chris Metz PE/Health \$5,400.00
- Richard Paun Fine Arts \$5,400.00
- Jamie Tadeo Social Studies \$5,400.00
- Andrea Arnejo Science \$5,400.00
- Donna Savill Science \$5,400.00
- Abigail Griffin Foreign Arts \$5,400.00
- Norma Ramos Foreign Arts \$5,400.00
- Abe Grijalva Foreign Arts \$5,400.00

4. Approval of Title I tutors at a daily rate of \$25.00 for the 2009-2010 school year. (Title I)

- Jane Cinnamon HMS
- Gloria Arzate HMS
- Laurayne Sullivan Clawson

5. Approval of 21st Century Community Learning Center substitute teacher hires for the 2009-2010 school year. (21st Century Grant)

- Cheryl Hawkins
- Kelly Showalter
- Elizabeth Cuevas
- Sydney Fimbres
- Denise McGrew

6. Approval of volunteers for the 2009-2010 school-year

- Jessica Rapes (coach) RBMS

7. Approval of certified staff resignations/retirements

- Sydney Fimbres (resignation)
- Hilda Robles (resignation)
- Evangelina Araiza (retirement)

D. Approval of the following HR items for support staff:

1. Approval of sp. ed. instructional aide (Early Learning Center) hire, Jesus Armenta, at an hourly rate of \$8.87 (Category VII) M&O
2. Approval of Faras Elementary 21st Century Community Learning Center office clerk hires, Brittney Leon and Danielle Quinonez, at an hourly rate of \$7.25, (Category I) for the 2009-2010 school year.
3. Approval of classified staff resignations.
 - Cecilia Pickell
 - Erika Peralta

III. ACTION AGENDA

The Board may vote to hold an executive session to consider one or more of the following matters. No Board action is taken during an executive session. Pursuant to A.R.S. §38-431.03 (A)(3) the Board may choose to discuss or consult with the Board's attorney in person or via telephonic conference call on any matter listed on the agenda.

- A. Executive Session Pursuant to A.R.S. 38-431.03.A.2- Discussion of Records Exempt from Public inspection and information that must be maintained confidential by state or federal law. The Board proposes to conduct an executive session to discuss the approval and possible correction of executive session minutes from the meeting held on September 1, 2009; September 14, 2009 and September 21, 2009. Executive session minutes are exempt from public disclosure pursuant to A.R.S. 38-431.03.B.
- B. Discussion/action on executive session minutes of September 1, 2009; September 14, 2009 and September 21, 2009.
- C. Discussion/action on first reading of revisions to the following policies:
 - 1. BBBA "Board Member Qualifications"
 - 2. BBBE "Unexpired Term Fulfillment"
 - 3. BEDA "Notification of Board Meetings"
 - 4. BEDB "Agenda"
 - 5. BEDC "Quorum"
 - 6. CM "School District Annual Report"
 - 7. DJG "Vendor/Contractor Relations"
 - 8. DKB "Salary Deductions"
 - 9. GBEB, GBEB-E "Staff Conduct" (new exhibit)
 - 10. GBGCB "Staff Health and Safety"
 - 11. GCF-EC "Professional Staff Hiring"
 - 12. IKF, IKF-EA, IKF-EB "Graduation Requirements" (new exhibits)
 - 13. JICEC, JICEC-E "Freedom of Expression" (new policy & exhibit)
 - 14. JLCB, JLCB-E "Immunization of Students" (new exhibit)
 - 15. JLCC "Communicable/Infectious Diseases"
 - 16. KB "Parental Involvement in Education"
 - 17. LBD "Relations with Charter Schools"
 - 18. LDA "Student Teaching and Internships"
- D. Discussion/action on award of RFP #10-002-15 for English and Spanish language development software.
- E. Discussion/action on out of state travel for DHS staff members Lourdes Mora, Maria Figueroa; CTE Director Rob Doctor, CTE Outreach

Coordinator Eric Meechan and sixteen DHS Distributive Education students to attend the 2010 DECA New York Experience in New York City on January 4-10, 2010.

- F. Discussion/action on Statement of Assurance for teacher evaluation status (FY2010/2011) as required by ARS §15-592.A and 15-537.
- G. Discussion/action on Memorandum of Understanding with AZ Department of Education for the formation of 2141 committee for highly qualified.
- H. Discussion/action on intergovernmental agreement creating the Consortium Concerning Cochise County Interactive Television System (CCITV).
- I. Discussion/action on application for E-rate funding for FY 2010-2011 (Year 13) and submission of Forms 470, this item will also include report on status of E-rate projects and the DUSD Technology Plan.
- J. **Executive Session for personnel matters pursuant to A.R.S. §38-431.03 (A) (1):** *The Governing Board may vote to enter executive session, pursuant to A.R.S. §38-431.03 (A) (1) to discuss the resignation and release of contract request received from Ms. Stephanie Buttle, SMES teacher.*
- K. Discussion/action on resignation and/or release of contract request received from Ms. Stephanie Buttle, or other discussion/action regarding Ms. Buttle's employment.
- L. Executive session for update to Board regarding pending litigation pursuant to A.R.S. § 38-431.03.A.4.:
The Board may consider a motion to go into executive session, pursuant to A.R.S. § 38-431.03.A.4 to update the board regarding the status of pending litigation.
- M. Discussion/action on approval of appointment of hearing officer, or in lieu of appointment of hearing officer, approval for Governing Board to hear matter of appeal filed by Mr. Lee E. Hayes.

IV. REPORTS/DISCUSSION ITEMS

- A. Reports
 - Administrative Report (pursuant to ARS §38-431.02 (K) – Earl Pettit
 - Teacher pay – policy GCBA - implementation of policy and progress towards realignment
 - Legal and Policy Status of PTSOs

- Business Office Reports – Denise Evans
 - District budget balances/budget update
 - Student Activity
 - Auxiliary
 - Bid update
 - District travel
- Enrollment Report
- Special Report – 2009/2010 Career & Technical Education programs – Rob Doctor

V. UPCOMING EVENTS

- Next regular board meeting.....December 1, 2009

VI. ADJOURNMENT

(The District does not exclude any disabled person from participation in services, programs or activities or discriminate against any qualified person with a disability. Any disabled person who has an inquiry regarding accessibility or who needs an accommodation should notify the District Superintendent's Office in advance of the scheduled Board meeting.)

Certification of posting:

I, Earl F. Pettit, certify that this notice of public meeting, prepared pursuant to A.R.S. 38-431.02, was posted on the 2nd day of November, 2009 at 3:45 PM.



Earl F. Pettit, Superintendent