

Douglas Unified School District No. 27

Administrative Offices

1132 12th Street, Douglas, Arizona 85607 (520) 364-2447

FAX: (520) 364-7470

Earl Pettit
Superintendent

Denise Evans
Business Manager

Board Room
Central Administration Building

5:30 PM
August 4, 2009

*You are respectfully requested to turn off all cell phones and pagers during this meeting.
Thank you.*

REGULAR BOARD MEETING NOTICE AND AGENDA

(Agenda is subject to change 24 hours prior to scheduled meeting)

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Douglas Unified School District Board of Education #27 and to the general public that the Douglas Unified School District Board of Education will hold a meeting open to the public on **August 4, 2009** beginning at **5:30 PM** in the Board hearing room located in the Central Administration building, 1132 12th Street, Douglas, Arizona. As indicated in the following agenda, the Board may vote to go into executive session, which will not be open to the public, to discuss certain matters.

I. PRELIMINARY MATTERS

- A. Call to Order
- B. Pledge of Allegiance
- C. Presentation – DHS staff attending the 2009 Advanced Placement conference in San Antonio, TX
- D. Approval of Minutes
 - June 29, 2009 Special meeting
 - June 29, 2009 Executive session
 - July 13, 2009 Regular meeting
 - July 13, 2009 Executive sessions (3)
- E. Adopt the Agenda
- F. Call to the Audience - (*Comments shall be limited to 3 minutes*)
The President may allow individuals from the public to address the Board. Comments shall be limited to education-related issues on items that do not appear on this agenda or for which no public hearing has been held. The Board shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action, but may instruct the Superintendent to schedule discussion at a later date. At the conclusion of the open call to the public, individual members of

II. CONSENT AGENDA

(Items on the Consent Agenda will be enacted without separate discussion of each item, but may be removed from the Consent Agenda and placed on the Action Agenda per a Governing Board Member request for discussion/action.)

- A. Approval of payroll and expense vouchers. *(If there are any questions regarding vouchers, details may be obtained at the District Office Monday through Friday from 8:00 am – 3:00 pm.)*
- B. Approval of the following HR items for certified staff:
1. Hire – 1st grade teacher, Kara Dahley, base salary of \$28,400 (BA, level A)
 2. Hire – Middle school teacher, Melissa Matthews, base salary of \$28,400 (BA, level A)
 3. Hire – 2nd grade teacher, John Regan, base salary of \$32,300 (MA, level A)
 4. Hire – Kindergarten teacher, Cheryl Hawkins, base salary of \$28,400 (BA, level A)
 5. Hire – Special Ed teacher, Kelly Sadler, base salary of \$33,900 (MA, level E)
 6. Hire – PE (girls) teacher, Jill DeRoche, base salary of \$28,400 (BA, level A)
 7. Hire – 1st grade teacher, Holly Moody, base salary of \$32,300 (MA, level A)
 8. Hire – 4th grade teacher, Patricia Borek, base salary of \$33,000 (BA+30, level F)
 9. Hire – PE (elem) teacher, Richard Fraijo, base salary of \$28,400 (BA, level A)
 10. Hire – Counselor (MS), Jessica Rapes, salary of \$33,524 (Counselor salary schedule)
 11. Hire – Counselor (elem), Aniko Turoczi, salary of \$33,524 (Counselor salary schedule)
 12. Hire – Counselor (elem), Connie Klein, salary of \$33,524 (Counselor salary schedule)
 13. Hire – Math teacher, Errol Brown, salary of \$30,400 (BA, level F)
 14. Hire – Math teacher, Jesus Herrera, salary of \$30,400 (BA, level F)
 15. Hire – Math teacher, Joey Rebustes, salary of \$34,300 (MA, level F)
 16. Hire – English teacher, Victor Lopez, salary of \$28,400 (BA, level A)
 17. Hires – substitute teachers – daily rate of \$100.00
 - a. Frank Molina
 - b. Yecenia Mendez
 - c. Edward Shisslak
 - d. Mirna Ramos
 - e. Trudi Hardegree
 - f. Melissa Nañez
 - g. Susan Belcheff
 - h. Roger Ball
 - i. Claudia Dym
 - j. Hanna Hurtado
 - k. Alvina Hughes
 - l. Valeria Gonzales
 18. Hires – coaching staff
 - a. Oscar Romero – assistant football coach (DHS) – salary of \$2,594 (G-6)
 - b. Jill DeRoche – assistant volleyball coach (DHS) – salary of \$1,656 (G-1)
 - c. Richard Ross – assistant MS football coach – salary of \$1,545 (C-7)
 - d. Kim Acosta – assistant MS volleyball coach – salary of \$883 (C-1)
 - e. Christian Metz – assistant MS football coach – salary of \$883 (C-1)
 19. Addenda –
 - a. Susan Molina – IGNITE program coordinator – \$3,000 (plus benefits) T4
 - b. Lorena Tapia – IGNITE program assistant - \$1,500 (plus benefits) T4
 - c. Daniel Bates – IGNITE program administrator - \$5,000 T4
 - d. Ron Ellsworth – driver’s ed instructor during zero period for 09/10 SY - \$7,750 M&O

Agenda –August 4, 2009 regular board meeting

- e. Lucila Rosario – work ten days in addition to contract period for CTE counselor - \$2,010 JTED
 - f. Sheila Ayrom – extra duties/responsibilities with Spec Ed department for IEP/MET meetings - \$2,000 MIPS
 - g. Chaelyn Fredrickson – Credit Recovery program responsibilities - \$10,230 per year AIMS intervention/dropout prevention grant
 - h. Earl Simmons – Credit Recovery program/DPASS day school responsibilities - \$12,090 per school year AIMS intervention/dropout prevention grant
20. Volunteers – Marisol Robles (parent volunteer @ Huber MS)
21. Job description – new – Instructional Interventionist
- C. Approval of the following HR items for classified staff:
1. Hire – Instructional aide (DHS), Jennifer Forsythe, hourly rate of \$9.56 (Category VII)
 2. Hire –Instructional aide (DHS), Jonna Young, hourly rate of \$9.56 (Category VII)
 3. Increase in work hours – Sonia Cruz, DPASS secretary, increase in hours from 35 to 40/week – no change in hourly pay rate.
 4. Approval of additional work hours for cafeteria staff to work as custodians.
 5. Category change – Maureen Calderon – from category X to category XII (administrative assistant)

III. EXECUTIVE SESSION

1. **Records exempt by law from public inspection** -- Pursuant to A.R.S. §38-431.03 (A) (2) and A.R.S. §15-843 (11), the Board may vote to hold an executive session for discussion/action on parent appeal of student retention.

IV. ACTION AGENDA

The Board may vote to hold an executive session to consider one or more of the following matters. No Board action is taken during an executive session. Pursuant to A.R.S. §38-431.03 (A)(3) the Board may choose to discuss or consult with the Board's attorney in person or via telephonic conference call on any matter listed on the agenda.

- A. **Executive Session for disposition of district property, pursuant to A.R.S. §38-431.03 (A) (7).** The Board may vote to hold an executive session for discussion and consideration of disposition of 15th Street elementary school property.
- B. Discussion and possible action regarding the lease, sale or exchange of school district real property identified as 15th Street Elementary School and adoption of proposed ballot language.
- C. Discussion/action on approval of brochure information for upcoming school district bond election.

- D. **Executive Session. Records exempt by law from public inspection** - Pursuant to A.R.S. §38-431.03 (A) (2), the Board may vote to hold an executive session for discussion and consideration of approval to assign Student A to kindergarten outside of compulsory attendance age requirements.
- E. Discussion/action on approval to assign Student A to kindergarten outside of compulsory attendance age requirements.
- F. **Executive Session. Records exempt by law from public inspection** - Pursuant to A.R.S. §38-431.03 (A) (2), the Board may vote to hold an executive session for discussion and consideration of approval to assign Student B to kindergarten outside of compulsory attendance age requirements.
- G. Discussion/action on approval to assign Student B to kindergarten outside of compulsory attendance age requirements.
- H. **Executive Session. Records exempt by law from public inspection** - Pursuant to A.R.S. §38-431.03 (A) (2), the Board may vote to hold an executive session for discussion and consideration of approval to assign Student C to kindergarten outside of compulsory attendance age requirements.
- I. Discussion/action on approval to assign Student C to kindergarten outside of compulsory attendance age requirements.
- J. Discussion/action on approval of textbook adoption for marketing class at Douglas High School.
- K. Discussion/action on approval of adoption of elementary and middle school supplemental materials for SRA products: Language for Learning, Language for Thinking, Language for Writing, Reading Mastery and Corrective Reading.
- L. Discussion/action on approval of award for IFB #10-001-10 for a metal building/freestanding canopy for DHS agriculture department.
- M. Discussion/action on approval of Continuing Investment Resolution with Cochise County Treasurer.
- N. Discussion/action on approval of intergovernmental agreement with Cochise College and DUSD #27 for Family Literacy Parent and Child Time Together program.
- O. Discussion/information on performance reports for DUSD #27 schools.
- P. **Executive Session – personnel matters:** Pursuant to A.R.S. §38-431.03 (A) (1) the Board may vote to hold an executive session to informally evaluate the Superintendent, Earl Pettit.

- Q. Discussion/action on approving the scheduling of additional near-term evaluation(s) of Superintendent under Policy CBI “Evaluation of Superintendent”, and what the precise format and procedure of those evaluations will be.

V. REPORTS/DISCUSSION ITEMS

- A. Reports
- Administrative Report (pursuant to A.R.S. §38-431.02 (K) – Earl F. Pettit, Superintendent
 - Support staff salaries
 - Business Office Reports – Denise Evans
 - District budget balances/budget update
 - Student Activity
 - Auxiliary
 - Bid update
 - District travel
 - Enrollment Report (none for this meeting)
- B. Special report – summer school report – Leanne Bowley

VI. UPCOMING EVENTS

- First day of school – Thursday, August 6, 2009
- Next regular board meeting.....September 1, 2009

VII. ADJOURNMENT

(The District does not exclude any disabled person from participation in services, programs or activities or discriminate against any qualified person with a disability. Any disabled person who has an inquiry regarding accessibility or who needs an accommodation should notify the District Superintendent’s Office in advance of the scheduled Board meeting.)

Certification of posting:

I, Earl F. Pettit, certify that this notice of public meeting, prepared pursuant to A.R.S. 38-431.02, was posted on the 31st day of July, 2009 at 3:00 PM o’clock.

Superintendent