

Douglas Unified School District No. 27

Administrative Offices

1132 12th Street, Douglas, Arizona 85607 (520) 364-2447

FAX: (520) 364-7470

Earl Pettit
Superintendent

Denise Evans
Business Manager

Board Room
Central Administration Building

5:30 PM
May 5, 2009

You are respectfully requested to turn off all cell phones and pagers during this meeting.

Thank you.

REGULAR BOARD MEETING **NOTICE AND AGENDA**

(Agenda is subject to change 24 hours prior to scheduled meeting)

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Douglas Unified School District Board of Education #27 and to the general public that the Douglas Unified School District Board of Education will hold a meeting open to the public on **May 5, 2009** beginning at **5:30 PM** in the Board hearing room located in the Central Administration building, 1132 12th Street, Douglas, Arizona. There is also a possibility that this meeting will be recessed and continued on **May 6, 2009** beginning at **5:30 PM** at the same location. As indicated in the following agenda, the Board may vote to go into executive session, which will not be open to the public, to discuss certain matters.

I. PRELIMINARY MATTERS

- A. Call to Order
- B. Pledge of Allegiance
- C. Ex-officio board member report – Katie Campbell
- D. Student reports – Douglas High School – students from Mr. Silverstein's CTE class
- E. Recognitions –
 - Douglas High School students (State FFA degree) – Jessica Ackley, Jacque Salmon, Allison Vaughn.
 - District retirees – Eve Rosenberg, Sylvia Valenzuela, Doug Wright, Gilbert Gutierrez

F. Approval of Minutes

- April 7, 2009 Regular board meeting
- April 7, 2009 Executive Sessions (3)
- April 9, 2009 Special board meeting
- April 9, 2009 Executive session
- April 14, 2009 Special board meeting
- April 14, 2009 Executive session

G. Adopt the Agenda

H. Call to the Audience - (*Comments shall be limited to 3 minutes*)

The President may allow individuals from the public to address the Board. Comments shall be limited to education-related issues on items that do not appear on this agenda or for which no public hearing has been held. The Board shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action, but may instruct the Superintendent to schedule discussion at a later date. At the conclusion of the open call to the public, individual members of the Governing Board may respond to criticism made by those who have addressed the Board, may ask staff to review a matter or may ask that a matter be put on a future agenda.

If a matter is raised at the call to the public which the Board President does not recommend for placement on a future agenda, another member of the board may move, without discussion, to place the item on a future agenda. If the matter is seconded and a majority of the board members, without discussion, vote in favor of placing the matter on a future agenda, the matter will be placed on a future agenda.

II. CONSENT AGENDA

(Items on the Consent Agenda will be enacted without separate discussion of each item, but may be removed from the Consent Agenda and placed on the Action Agenda per a Governing Board Member request for discussion/action.)

- A. Approval of payroll and expense vouchers. (*If there are any questions regarding vouchers, details may be obtained at the District Office Monday through Friday from 8:00 am – 3:00 pm.*)
- B. Approval of the following donations/grant awards:
- Donation in the amount of \$400 for Douglas High School from AZ Community Foundation
- C. Approval of fundraising activities for spring semester for the following district schools:
- District – Qwest One Percent Back to Schools program
 - Douglas High School – girls tennis team
- D. Approval of the following HR items for certified staff:
1. Hire – Special Ed teacher – Jane Cinnamon, at a base salary of \$34,300 (MA, level F) plus \$3,000 (SpEd endorsement) for a total salary of \$37,300 for 2009/2010 school year (IDEA)
 2. Hire – School psychologist – Amy Paulmeyer, at a salary of \$55,422.15 for the 2009/2010 school year (IDEA)
 3. Hire – summer school (social studies/drivers ed) – at a rate of \$150/6-hr day – Ron Ellsworth (drivers ed); David Campas, Jaime Tadeo, Ken Cormier, Ray Shelton (M&O)

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4. Volunteers – DHS Ag program – Gary Ackley, John Vaughn
 5. Addenda – for summer D-PASS program – \$3,600 each for John Mariscal, Teresa Gallardo, Abigail Griffin, Juanita Almader, Michael Molina. Barbara Downey (\$1,800 for ½ program), Chaelyn Fredrickson (\$600 to adjust for board approved increase) (AIMS intervention)
 6. Hire – Band teacher (DHS) – Emilio Gonzales for the 2009/2010 school year
 7. AZ State University interns – summer clinical rotations/observations: Priscilla Cordova, Maira Gonzalez, Patricia Valdez, Melane Molina, Daniel Noriega, David Hurtado, Leyla Secheslingliff, Hannah Hurtado, Luz Badgero, Sasha Taylor, Amanda McFarland, Gricelda Hernandez, Alvina Hughes, Naideny Urquijo.
 8. Approval of new job descriptions for Behavior Interventionalist and Instructional Coach (ELD emphasis), School Improvement & Instruction Specialist
- E. Approval of the following HR items for support staff:
1. Renewal of contracts for directors – Javier Baca (IT); Beverly Jackson (Child Nutrition)
 2. Revisions to job descriptions: GFA/Procurement Clerk, Preventive Maintenance technician, Title data specialist
 3. Resignation – Susie Rodriguez (instructional aide @ ELC) – personal reasons

III. ACTION AGENDA

The Board may vote to hold an executive session to consider one or more of the following matters. No Board action is taken during an executive session. Pursuant to A.R.S. §38-431.03 (A)(3) the Board may choose to discuss or consult with the Board's attorney in person or via telephonic conference call on any matter listed on the agenda.

- A. Discussion/action on approval of budget revision for FY 2008/2009 District Annual Expenditure budget.
- B. Discussion/action on plan to reduce budget expenditures for the 2009/2010 fiscal year:
 1. Planned transfer of capital funds
 2. Planned use of ARRA IDEA funds
 3. Adoption of a self-contained model for middle school restructuring
 4. Discontinue paying for activity and athletic meals with operations funds
 5. Activity fee schedule revision - plan
 6. Staff middle school libraries with instructional aides only
 7. Eliminate in-house suspension and replace with behavior program with teacher - plan
 8. Eliminate office aide positions and add parent liaison positions - plan
 9. Adopt position descriptions for:
 - a. School improvement & instruction specialist
 - b. Title data specialist
 - c. SFB preventive maintenance tech
 10. Eliminate high school assistant principal position and replace with School improvement & instruction specialist - plan
 11. Eliminate one SAIS specialist position and create 1 Title data specialist
 12. Reclassify maintenance specialist into an SFB preventive maintenance specialist
 13. Freeze all pay scales for FY 09/10
 14. Suspend the planned coaching pay increase – Policy exhibit GCBA-EC

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15. Fee plan for pre-school
16. Pay incentives for middle school teachers for restructuring
- C. Discussion/action on annual approval of school capacities, per Policy JFB “Open Enrollment”.
- D. Discussion/action on approval of revisions to the following Policy exhibits and adoption of all salary schedules for FY 2009/2010:
 - GCBA-EA “Administrative Salary Schedule”
 - GCBA-EB “Professional Staff Salary Schedule” (revision)
 - GCBA-ED “Counselor Salary Schedule”
 - GCBA-EE “Nurse’s Salary Schedule” (revision)
 - GDBA-EB “Support Staff Salary Schedule” (revision)
- E. Discussion/action on approval of alternate delegate to represent DUSD #27 with AZ School Boards Association.
- F. Discussion/action on approval of renewal of intergovernmental agreement with Cochise College for the Tech Prep program.
- G. Discussion/action on approval of Amendments No. 2 and No. 6 for the Youth Transition Program contract with AZ Department of Economic Security-Rehabilitation Services Administration.
- H. Discussion/action on approval of 2009/2010 revised Gifted Scope & Sequence for submission to the AZ Department of Education, Gifted Education Division.
- I. Discussion/action to support the AZ State University EXCEL Aspiring Principals program and two DUSD #27 intern candidates: Melissa Rodriguez and Sandy Uterhardt.
- J. Discussion/action on approval of revisions to the district calendar for the 2009/2010 school year.
- K. Discussion/action on adoption of current attendance zones, per Policy JC “School Attendance Areas”.
- L. Discussion/action on approval of renewal for medical, dental, and vision insurance contracts.
- M. Discussion/action on approval of out of state travel for Biomedical Project Lead the Way teachers, Donna Savill and Andrea Arnejo, to attend 2009 PTLW Biomedical training at Stevenson University in Baltimore, Maryland on July 5 – 17, 2009.
- N. Discussion/action on approval of out of state travel for Earl Pettit to attend Education Week leadership forum “Powering through the Recession” in Newport Beach, CA on May 15, 2009.
- O. Discussion/action on approval of out of state travel for DHS teacher Diego Gonzales to attend the Pre-Advance Placement conference in Las Cruces, NM on June 8-12, 2009; and DHS Advanced Placement teachers, Jill Forsythe, Bianca Hernandez, Sophie Renoult, John Mariscal; counselor, Gail Ames; and coordinator, Bonnie Lopez, to attend the Advanced Placement Conference in San Antonio, TX on July 15-19, 2009.

Executive Session for personnel matters pursuant to A.R.S. §38-431.03

(A) (1):

The Governing Board may vote to enter executive session, pursuant to A.R.S. §38-431.03 (A) (1) to discuss the following requests:

- 1. Request for leave of absence submitted by Ms. Jody Pirtle, Special Ed teacher.*
- 2. Request for renewal of leave of absence submitted by Mrs. Rebecca Grijalva.*
- 3. Request for renewal of leave of absence submitted by Mr. Christopher Brown.*

- P. Discussion/action on request received from Ms. Jody Pirtle for leave of absence.
- Q. Discussion/action on request received from Mrs. Rebecca Grijalva for renewal of leave of absence.
- R. Discussion/action on request received from Mr. Christopher Brown for renewal of leave of absence.

Executive Session for personnel matters pursuant to A.R.S. §38-431.03

(A) (1):

The Governing Board may vote to enter executive session, pursuant to A.R.S. §38-431.03 (A) (1) for negotiation of 2009/2010 employment contract for Denise Evans, Business Manager

- S. Discussion/action on approval of 2009/2010 employment contract for Denise Evans, Business Manager.
- T. Discussion/action on approval of first reading of revisions to Policy GCD "Professional Staff Vacations & Holidays" and Policy GDD "Support Staff Vacations & Holidays".

IV. REPORTS/DISCUSSION ITEMS

A. Reports

- Administrative Report (pursuant to A.R.S. §38-431.02 (K) – Earl F. Pettit, Superintendent
 - Information on "term" employees
- Business Office Reports – Denise Evans
 - District budget balances/budget update
 - Student Activity

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- Auxiliary
- Bid update
- Enrollment Report

V. UPCOMING EVENTS

- Last day of school – May 21, 2009
- Middle school completion ceremonies – May 21, 2009 (RBMS @ 5:00 PM – RBMS auditorium; Huber MS @ 6:00 PM at DHS gym)
- Douglas High School graduation – May 22, 2009
- Next regular board meeting.....June 2, 2009

VI. ADJOURNMENT

(The District does not exclude any disabled person from participation in services, programs or activities or discriminate against any qualified person with a disability. Any disabled person who has an inquiry regarding accessibility or who needs an accommodation should notify the District Superintendent's Office in advance of the scheduled Board meeting.)

Certification of posting:

I, Earl F. Pettit, certify that this notice of public meeting, prepared pursuant to A.R.S. 38-431.02, was posted on the 1st day of May, 2009 at 4:15 PM o'clock.

Superintendent