

Douglas Unified School District No. 27

Administrative Offices

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FAX: (520) 364-7470

Earl Pettit
Superintendent

Denise Evans
Business Manager

Board Room
Central Administration Building

5:30 PM
June 29, 2009

*You are respectfully requested to turn off all cell phones and pagers during this meeting.
Thank you.*

SPECIAL BOARD MEETING NOTICE AND AGENDA

(Agenda is subject to change 24 hours prior to scheduled meeting)

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Douglas Unified School District Board of Education #27 and to the general public that the Douglas Unified School District Board of Education will hold a meeting open to the public on **June 29, 2009** beginning at **5:30 P.M.** at the Central Administration board room located at 1132 12th Street, Douglas, Arizona. Members of the DUSD #27 Board of Education will attend either in person or may participate telephonically by conference call. As indicated in the following agenda, the Board may vote to go into executive session, which will not be open to the public, to discuss certain matters.

I. PRELIMINARY MATTERS

- A. Call to Order
- B. Roll Call
- C. Pledge of Allegiance
- D. Adopt the Agenda

II. CONSENT AGENDA

- A. Approval of the following HR items for certified staff:
 - 1. Hire – 4th grade teacher, Tracy Daigle, base salary of \$33,000 (BA+30, level F)

2. Hire – 2nd grade teacher, Alexis Perry, base salary of \$28,400 (BA, level A)
3. Hire – Special Ed teacher, Stephanie Buttle, base salary of \$33,100 (BA+45, level C) plus \$3,000 SpEd endorsement for a total salary of \$36,100
4. Hire – 5th grade teacher, Ted Basing, base salary of \$28,400 (BA, level A)
5. Hire – CTE marketing teacher, Sheila Vito-Randall, base salary of \$32,300 (MA, level A)
6. Hire – PE teacher, Christian Metz, base salary of \$30,100 (BA+15/MA, level B)
7. Hire – Middle School teacher, Tara Serrine, base salary of \$28,400 (BA, level A)
8. Hire – Middle School teacher, Natalie Witzeman, base salary of \$29,200 (BA, level C)
9. Hire – Biology teacher, Martha Celia Alonso, base salary of \$32,300 (MA, level A) plus \$3,000 science stipend for a total salary of \$35,300.
10. Hire – Art teacher, Monica Lumiere, base salary of \$32,200 (BA+30, level D)
11. Hire – 3rd grade teacher, Tamra Fisher, base salary of \$32,300 (MA, level A)
12. Hire – Middle School teacher, Michael Molina, base salary of \$30,400 (BA, level F)
13. Hire – Middle School teacher, Mary Kathryn Bailey, base salary of \$32,700 (MA, level B)
14. Hire – Middle School teacher, Anna Ingiosi, base salary of \$28,400 (BA, level A)
15. Hire – Instructional Coach, Francesca Inzerillo, base salary of \$39,500 (MA, level F)
16. Hire – Middle School teacher, Carol Messersmith, base salary of \$33,500 (MA, level D)
17. Hire – 4th grade teacher, Laura Alvarado, base salary of \$28,400 (BA, level A)
18. Hire – 3rd grade teacher, Sue Gibbs, base salary of \$34,300 (MA, level F)
19. Hire – Middle School teacher, Rebecca Anderson, base salary of \$31,000 (BA+30, level A)
20. Hire – CTE law enforcement teacher, Henry Dillman, base salary of \$30,400 (level A)
21. Hire – Middle School teacher, Courtney Jenkins, base salary of \$32,300 (MA, level A)
22. Hire – Middle School teacher, Sara Crandell, base salary of \$28,400 (BA, level A)
23. Hires – certified substitute teachers at a daily rate of \$100.00:
 - a. Cecilia Greth
 - b. Alfred Novoa
 - c. Alan Gordon
 - d. Maria Poetter
 - e. Keoki Skinner
 - f. Ralph Curfman
 - g. Leisha Reynolds
 - h. Diane Luna
 - i. Mary Thomas
 - j. George Montaña
24. Addendum – in the amount of \$500 for Sheila Ayrom for extra duties/responsibilities
25. Addendum – in the amount of \$2,000 for Sheila Vito-Randall for extra duties/responsibilities
26. Addendum – in the amount of \$2,000 for Henry Dillman for extra duties/responsibilities
27. Salary adjustments – in the amount of \$1,375 for Cyndy Ortega for the 2009/2010 school year and salary adjustment in the amount of \$425 for payment of ESL endorsement for the 2008/2009 school year.
28. Hire – temporary summer hire, Kathy Ballard – for assistance with teacher induction program – total salary of \$600
29. Retirement – Robert Fitzhugh, English teacher @ DHS, for end of 2009/2010 school year.

B. Approval of the following HR items for classified staff:

1. Hire – Computer Lab instructional aide, Robert Griffin, at an hourly rate of \$8.87 (category VII)
2. Hire – Special Ed instructional aide, Diane Salazar, at an hourly rate of \$9.56 (category VII)
3. Hire – Instructional Aide, Sandra Lucero, at an hourly rate of \$8.87 (category VII)
4. Hire – Instructional Aide, Elena Rascon, at an hourly rate of \$8.87 (category VII)
5. Hire – Instructional Aide, Monica Galindo, at an hourly rate of \$8.87 (category VII)
6. Hire – Special Ed instructional aide, Gemma German, at an hourly rate of \$9.12 (category VII)
7. Hire – Special Ed instructional aide, Yolanda Ballesteros, at an hourly rate of \$8.87 (category VII)
8. Hire – Instructional Aide, Noemi Escalante, at an hourly rate of \$8.87 (category VII)
9. Hire – Instructional Aide, Jessica Monje, at an hourly rate of \$8.87 (category VII)
10. Revisions to the following job descriptions:
 - a. Data specialist

III. ACTION AGENDA

The Board may vote to hold an executive session to consider one or more of the following matters. No Board action is taken during an executive session. Pursuant to A.R.S. §38-431.03 (A)(3) the Board may choose, by motion, to recess into executive session to discuss or consult with or receive legal advice from the Board's attorney(s) in person or via telephonic conference call on any matter listed on the agenda.

- A. Discussion/consideration and, if deemed advisable, to adopt a resolution ordering and calling a special bond election to be held in and for the District and authorizing the Superintendent to comply with certain sections of the Internal Revenue Code.
- B. Discussion/action on approval of renewal of intergovernmental agreement with Cochise College for dual enrollment classes.
- C. Discussion/action on approval of award of IFB #09-005-10 for unleaded/diesel fuel.
- D. Discussion/action on approval of award of RFP #09-005-14 for physical therapy services.
- E. Discussion/action on approval of General Statement of Assurance for FY2009/2010 with the AZ Department of Education (ADE) for participation in any ADE administered program.

- F. Discussion/action on approval of school capacities, per Policy JFB “Open Enrollment”.
- G. Discussion/action on approval of proposed 2009/2010 district operating budget.

Executive Session for personnel matters pursuant to A.R.S. §38-431.03 (A) (1):

The Governing Board may vote to enter executive session, pursuant to A.R.S. §38-431.03 (A) (1) to discuss the following request:

1. *Request for release of contract received from Ms. Rosela Arvayo*

- H. Discussion/action on request for release of contract received from Rosela Arvayo.

IV. ADJOURNMENT

(The District does not exclude any disabled person from participation in services, programs or activities or discriminate against any qualified person with a disability. Any disabled person who has an inquiry regarding accessibility or who needs an accommodation should notify the District Superintendent’s Office in advance of the scheduled Board meeting.)

Certification of posting:

I, Earl F. Pettit, certify that this notice of public meeting, prepared pursuant to A.R.S. 38-431.02, was posted on the 26th day of June, 2009, at 2:45 PM o’clock.

Earl F. Pettit, Superintendent