

**DOUGLAS UNIFIED SCHOOL DISTRICT 27  
DOUGLAS, ARIZONA**

Board Room  
Joe Carlson Administration Building

5:30 PM  
November 3, 2009

**Regular Board Meeting  
Minutes of the Board**

**I. PRELIMINARY MATTERS**

CALL TO ORDER: Mr. Chuck Hoyack, President

PRESENT: Mr. Mario Ramos, Member  
Ms. Susan Kramer, Member  
Mr. Ed Rivera, Member

ABSENT: Mrs. Patricia Lopez, Member

Others Present: Mr. Earl Pettit, Superintendent  
Ms. Edna Elias, Executive Secretary

Mr. Hoyack announced that Mrs. Lopez is ill and will not be at this meeting. Also present were school administrators and other members of the community.

**EX-OFFICIO BOARD MEMBER REPORT – George Watkins**

Mr. Watkins reported on the following:

- Congratulations to DHS football team for defeating Amphi; also to DHS swim team for doing so well at State.
- Veterans Day program @ DHS will be on 11/9/09
- Senior picture retakes on 11/12-11/13/09
- DHS marching band will perform at Veterans Day parade
- Progress report out 11/12-11/13/09
- Homecoming a huge success – thank you to all that made it possible
- Class of 1959 will be touring DHS campus on 11/7/09
- National Honor Society induction ceremony on 11/30/09 @ 6:00 PM

- PTSO carne asada to benefit Project Graduation on 11/7/09 @ DHS cafeteria

APPROVAL OF MINUTES:

Motion was made by Mr. Rivera to approve the regular board meeting minutes for October 5, 2009. Motion was seconded by Mr. Ramos. Motion carried with four aye votes.

Motion was then made by Mr. Ramos, pursuant to ARS 38-431.03 (A) (2), to go in to executive session for discussion/consideration of executive session minutes for October 5, 2009. Motion was seconded by Ms. Kramer. Motion carried with four aye votes.

Meeting adjourned in to executive session at 5:35 PM.

Motion was made by Mr. Hoyack at 5:45 PM to resume meeting in open session; motion was seconded by Mr. Rivera and carried with four aye votes.

Motion was made by Mr. Ramos to approve the five executive session minutes from the October 5, 2009 board meeting as presented. Motion was seconded by Mr. Rivera. Motion carried with four aye votes.

ADOPT THE AGENDA:

Motion was made by Ms. Kramer to adopt the agenda, but also requested that consent item C.3 be moved to the action agenda as the first item. Motion was seconded by Mr. Rivera. Motion carried with four aye votes.

CALL TO THE AUDIENCE:

Before Call to Audience, Mr. Hoyack read the statement regarding addressing the Board. The following addressed the Board:

- Mrs. Gloria Lopez, principal of Douglas High School – Mrs. Lopez addressed the Governing Board and audience and commented on a recent news story run by KVOA Channel 4 in Tucson regarding drug smuggling across the border by teens. She voiced her opinion that, since Douglas High School was

used as a backdrop for the story, that it painted our students in a negative light and that is not the case. She expressed her pride in the students, present and past, of Douglas High School and all of their accomplishments.

## **II. CONSENT AGENDA:**

Motion was made by Ms. Kramer to approve the consent agenda previously revised. Motion was seconded by Mr. Ramos. Motion carried with four aye votes.

The Consent Agenda consisted of:

- A. Approval of payroll and expense vouchers. *(If there are any questions regarding vouchers, details may be obtained at the District Office Monday through Friday from 8:00 am – 3:00 pm.):*
  - Payroll Vouchers: 9, 10
  - Expense Vouchers 1009, 1010
- B. Approval of the following donations:
  - Donation of a Brother fax machine and an HP LaserJet 4100 printer (including associated supplies) with an estimated value of \$250 from USDA Veterinary Services.
  - Donation of eleven Dell Latitude D810 laptops (including 8 docking stations) and two Optiplex GX 620 desktops with an estimated value of \$3250 from U.S. Forest Service.
  - Donation of \$650 proceeds from Chamber of Commerce breakfast to honor DUSD fall athletes.
- C. Approval of the following HR items for professional staff:
  - Approval of elementary teacher hire, Laurayne Sullivan, at a base salary of \*\$35,600 for the 2009-2010 school year. (\*Amount will be prorated to reflect actual contractual days.) M & O
  - Approval of extra compensation addendums for the 2009-2010 school year.
    - Emilio Gonzalez: Zero-hour marching band (DHS). Compensation to be 1/6<sup>th</sup> current base salary for the fall semester. (M & O)
    - Francesca Inzerillo: Middle School Assistant Girls Soccer Coach (HMS). Compensation will be in the amount of \$883 (C-1). (M&O)
    - Richard Fraijo: Middle School Assistant Basketball Coach (RBMS) Compensation will be in the amount of \$883 (C-1). (M & O)
    - Tony Rodriguez: Middle School Boys Basketball Assistant Coach (HMS) Compensation will be in the amount of \$1104 (C-3). (M&O)
    - Maria Ruiz Student council advisor for Stevenson Elementary. Compensation will be in the amount of \$773 (B-5). (M & O)

- Approval of contract addenda for DHS class size in lieu of a 1/6<sup>th</sup> contract for the 2009-2010 school-year. (M&O)
  - Ron Ellsworth PE/Health \$5,400.00
  - Chris Metz PE/Health \$5,400.00
  - Richard Paun Fine Arts \$5,400.00
  - Jamie Tadeo Social Studies \$5,400.00
  - Andrea Arnejo Science \$5,400.00
  - Donna Savill Science \$5,400.00
  - Abigail Griffin Foreign Arts \$5,400.00
  - Norma Ramos Foreign Arts \$5,400.00
  - Abe Grijalva Foreign Arts \$5,400.00
  
- Approval of Title I tutors at a daily rate of \$25.00 for the 2009-2010 school year. (Title I)
  - Jane Cinnamon HMS
  - Gloria Arzate HMS
  - Laurayne Sullivan Clawson
  
- Approval of 21<sup>st</sup> Century Community Learning Center substitute teacher hires for the 2009-2010 school year. (21<sup>st</sup> Century Grant)
  - Cheryl Hawkins
  - Kelly Showalter
  - Elizabeth Cuevas
  - Sydney Fimbres
  - Denise McGrew
  
- Approval of volunteers for the 2009-2010 school-year
  - Jessica Rapes (coach) RBMS
  
- Approval of certified staff resignations/retirements
  - Sydney Fimbres (resignation)
  - Hilda Robles (resignation)
  - Evangelina Araiza (retirement)
  
- D. Approval of the following HR items for support staff:
  - Approval of sp. ed. instructional aide (Early Learning Center) hire, Jesus Armenta, at an hourly rate of \$8.87 (Category VII) M&O
  - Approval of Faras Elementary 21<sup>st</sup> Century Community Learning Center office clerk hires, Brittney Leon and Danielle Quinonez, at an hourly rate of \$7.25, (Category I) for the 2009-2010 school year.
  - Approval of classified staff resignations.
    - Cecilia Pickell
    - Erika Peralta

After the consent agenda was approved, Mr. Hoyack recognized Ms. Vicki Merritt and Ms. Kathleen Gomez, with the Douglas Chamber of Commerce, who presented a check in the amount of \$650 to Mr. Randy Walker and the DHS athletics program. This donation is the result of a breakfast fundraiser that the Douglas Chamber sponsored.

### III. ACTION AGENDA

**Approval of contract addenda for DHS class size in lieu of a 1/6<sup>th</sup> contract for the 2009/2010 school year. (*this item moved from consent agenda*)**

Motion was made by Ms. Kramer to approve the contract addenda for DHS class size in lieu of 1/6 contract for teaching during planning period approved on October 5, 2009. Motion was seconded by Mr. Ramos.

Discussion followed on this item with Ms. Kramer requesting clarification on the addenda and why it was brought back to the Board. Mr. Pettit addressed the Board and stated that when it was originally submitted and approved by the Board on October 5, 2009, it was for teaching during the planning period and it did not fit with the schedule at DHS and that the planning period was necessary for staff. The staff members brought forward for addenda are those with large class sizes (over 200 students in total).

Discussion continued with Mr. Hoyack asking why there is no additional compensation for middle school or elementary school teachers with large classes. A question was also asked about compensation for PE/Health classes at DHS when there are also PE teachers at lower levels with just as many students.

Mr. Hoyack called for a vote on the motion on the floor. Motion carried with three aye votes (Ramos, Rivera, Kramer) and one nay vote (Hoyack).

**Executive Session – pursuant to ARS 38-431.03 A.2 for discussion of records exempt by law from public inspection – with regard to executive session minutes.**

Motion was made by Mr. Ramos to adjourn in to executive session for the purpose of discussing executive session minutes of September 1, 2009; September 14, 2009 and September 21, 2009. Motion was seconded by Ms. Kramer. Motion carried with four aye votes.

Meeting adjourned in to executive session at 6:05 PM.

Motion was made by Mr. Hoyack to resume open session at 6:30 PM. Motion was seconded by Mr. Rivera and carried with four aye votes.

Motion was made by Mr. Rivera to approve the executive session minutes from September 1, 2009 (short minutes) with amendments as noted. Motion was seconded by Ms. Kramer. Motion carried with four aye votes.

Motion was made by Mr. Ramos to approve the executive session minutes from September 1, 2009 (long minutes) with amendments as noted. Motion was seconded by Mr. Rivera. Motion carried with four aye votes.

Motion was made by Mr. Ramos to table the approval of executive session minutes from September 14, 2009 for a later date. Motion was seconded by Mr. Rivera. Motion carried with four aye votes and this item was tabled.

Motion was made by Mr. Ramos to approve the executive session minutes from September 21, 2009 with amendments as noted. Motion was seconded by Mr. Rivera. Motion carried with four aye votes.

**Discussion/action on first reading of revisions to the following policies: BBBA "Board Member Qualifications", BBBE "Unexpired Term Fulfillment", BEDA "Notification of Board Meetings", BEDB "Agenda", BEDC "Quorum", CM "School District Annual Report", DJG "Vendor/Contractor Relations", DKB "Salary Deductions", GBEB, GBEB-E "Staff Conduct" (new exhibit), GBGCB "Staff Health and Safety", GCF-EC "Professional Staff Hiring", IKF, IKF-EA, IKF-EB "Graduation Requirements" (new exhibits), JICEC, JICEC-E "Freedom of Expression" (new policy & exhibit), JLCB, JLCB-E "Immunization of Students" (new exhibit), JLCC "Communicable/Infectious Diseases", KB "Parental Involvement in Education", LBD "Relations with Charter Schools", LDA "Student Teaching and Internships".**

Motion was made by Mr. Rivera to approve first reading of revisions to the policies as presented. Motion was seconded by Mr. Ramos.

Discussion followed with Mr. Ramos requesting clarification on the revisions to policy BBBA “Board Member Qualifications” and the definition of immediate family. Mr. Pettit addressed the Board and stated that this revision comes from HB 2432 and restricts simultaneous services by immediate family members having the same household and is for five-member boards. Discussion continued on this subject and Mr. Pettit said he would research this and provide board members with information during the reading period on the definition of immediate family. He also commented that this is coming from legislation and whether or not it is included in this district’s policy, it is still law.

Mr. Hoyack asked if the revision to BEDB “Agenda” would require our district to list the agenda items in the order that ASBA recommends. Mr. Pettit stated that we did not and used the example of “call to the public” – ASBA recommends placement at the end of the agenda, our district places it at the beginning.

Mr. Hoyack also commented that it was a bit challenging to read all of the revisions and suggested that they be separated somehow to make it an easier read. He also had a question on why there was such a disparity in dates in some of the revisions proposed by ASBA and why some are almost a year old. Mr. Pettit stated was unsure why this was done. Mr. Hoyack stated he plans to contact ASBA staff to ask about this.

Mr. Hoyack asked about the regulations to certain policies. Mr. Pettit explained that regulations are provided for board information and are not required to have board approval.

Mr. Hoyack called for a vote on the motion on the floor. Motion carried with four aye votes.

**Discussion/action on award of RFP #10-002-15 for English and Spanish language development software.**

Motion was made by Mr. Ramos to approve the recommendation of RFP #10-002-15 for English and Spanish language development software as presented. Motion was seconded by Mr. Rivera.

Discussion followed with Mr. Ramos asking how successful the program is. Mr. Pettit commented that it has been successful and asked Ms. Bowley to provide more information. Ms. Bowley stated that it has been used in the district for five or six years and is an approved part of the English Language Learning program. It is used for up to one hour of the four hour block of instruction that students receive.

Mr. Hoyack called for a vote on the motion on the floor. Motion carried with four aye votes.

**Discussion/action on out of state travel for DHS staff members Lourdes Mora, Maria Figueroa; CTE director Rob Doctor, CTE outreach coordinator Eric Meehan, and sixteen DHS Distributive Education students to attend the 2010 DECA New York Experience in New York City on January 4-10, 2010.**

Motion was made by Mr. Rivera to approve the out of state travel as presented. Motion was seconded by Ms. Kramer.

Discussion followed with Mr. Ramos asking what the funding is for these travel expenses. Mr. Pettit explained that the funding does not compete with basic education and does not come from the operations budget.

Mr. Hoyack called for a vote on the motion on the floor. Motion carried with four aye votes.

**Discussion/action on approval of Statement of Assurance for teacher evaluation system status (FY2010/2011) to be sent to AZ Department of Education as required by ARS 15-952.A and ARS 15-537.**

Motion was made by Mr. Rivera to approve the Statement of Assurance for teacher evaluation status for submission to AZ Department of Education and authorize the superintendent to sign on the district's behalf. Motion was seconded by Ms. Kramer.

Mr. Pettit addressed the Board and stated that this item had been tabled last month because of the question of whether this was for FY2010/2011 or 2009/2010; it is in fact for FY2010/2011.

Mr. Hoyack called for a vote on the motion on the floor. Motion carried with four aye votes.

**Discussion/action on Memorandum of Understanding with AZ Department of Education for the formation of 2141 committee for highly qualified.**

Motion was made by Ms. Kramer to approve the MOU with AZ Department of Ed for the formation of the 2141 committee as presented. Motion was seconded by Mr. Ramos.

On discussion, Mr. Hoyack noted to Mr. Pettit that there was no cover page on this, it just had a stream of emails. He asked Mr. Pettit to provide cover pages to be consistent with all other agenda items.

Mr. Hoyack called for a vote on the motion on the floor. Motion carried with four aye votes.

**Discussion/action intergovernmental agreement creating the Consortium Concerning Cochise County Interactive Television System (CCITV)**

Mr. Hoyack recused himself from this item because his employer (Cochise College) is one of the partners in this consortium. He then turned the meeting over to Mr. Ramos.

Motion was made by Ms. Kramer to approve the intergovernmental agreement for CCITV as presented. Motion was seconded by Mr. Rivera.

Mr. Pettit addressed the Board and stated that this agreement has been reviewed by legal counsel and that Mr. Javier Baca is available to answer any questions regarding this item.

Mr. Baca addressed the Board and provided background information and stated that the purpose of it to provide the opportunities for high school students of participating districts to receive course work for courses that their school might not offer but that another participating district has. This will be done by connecting in real time with videoconferencing and off-line content for course work for students. Mr. Rivera asked if this would include other students besides high school at this time. Mr. Baca

explained that they are exploring possibilities for other opportunities such as virtual field trips for students in lower levels.

Discussion continued on how districts would connect, and other things that have to be worked out such as ADM and scheduling the classes to work with traditional and block schedules.

There being no further questions, Mr. Ramos asked for a vote on the motion on the floor. Motion carried with three aye votes, one recusal.

Mr. Ramos turned control of the meeting back to Mr. Hoyack.

**Discussion/action on application for E-rate funding for FY2010-2011 (Year 13) and submission of Forms 470, this item will also include report on status of E-rate projects and the DUSD Technology Plan.**

Motion was made by Mr. Rivera to approve the application for FY2010/2011 (Year 13) and the submission of Forms 470. Motion was seconded by Mr. Ramos.

Mr. Baca addressed the Board and stated that this item is more of a formality because districts are encouraged to keep their boards updated on technology and he is taking this opportunity to share information that he is excited about. Mr. Baca reminded the Board that last February, the applications for this current fiscal year's E-rate projects were approved and at that time the district applied for a significant LAN network update. He is happy to inform everyone that those funds have been approved for two of the four components of the plan, something that the district has been pursuing since Year 9 of the E-rate funding program. This is primarily due to the increase in free/reduced lunch percentage for our students and he thanked Ms. Beverly Jackson, the child nutrition office, and all school offices for being so diligent in filling out applications for our students. Mr. Baca then proceeded to provide the Board information on the types of updates they are anticipating in completing before school starts in August 2010 and the projects that have been completed already. He commented that he feels confident that funding for the other two components of the upgrade will be granted since the first two components have been funded because of the higher free/reduced percentage.

Mr. Baca continued his presentation with an update of the district's technology plan. The current technology plan will expire on June 30, 2010. With the new upgrades coming into place, there will be several deficiencies identified in the current technology plan that will be removed. He is working with the technology committee to develop the new plan and hopes to really take advantage of the technology infrastructure and focus on professional development and student instruction using technology. He is planning on presenting the new technology plan to the Board in May 2010.

Discussion followed after Mr. Baca's presentation and Mr. Ramos asked how many classrooms are still lacking Smartboards. Mr. Baca stated he would prepare a report for the Board which gives this information.

Mr. Hoyack thanked Mr. Baca for a very good report.

Mr. Hoyack called for a vote on the motion on the floor. Motion carried with four aye votes.

**Executive Session for personnel matter pursuant to ARS 38-431.03 (A) (1) – for discussion on resignation and release of contract request received from Ms. Stephanie Buttle.**

Motion was made by Mr. Ramos to adjourn in to executive session pursuant to ARS 38-431.03 (A) (1). Motion was seconded by Ms. Kramer and carried with four aye votes.

Meeting adjourned in to executive session at 7:14 PM.

Motion was made by Mr. Hoyack at 7:26 PM to resume meeting in open session; motion was seconded by Mr. Rivera and carried with four aye votes.

**Discussion/action on resignation received from Stephanie Buttle.**

Motion was made by Mr. Rivera to release Ms. Buttle from her contract and enforce liquidated damages provision of her contract. Motion was seconded by Mr. Ramos. Motion carried with four aye votes.

**Executive Session pursuant to ARS 38-431.03 (A) (4) to update the Board regarding the status of pending litigation.**

Motion was made by Mr. Rivera to adjourn in to executive session pursuant to 38-431.03 (A) (4) for an update to Board on pending litigation. Motion was seconded by Mr. Ramos and carried with four aye votes.

Meeting adjourned in to executive session at 7:28 PM.

Motion was made by Mr. Hoyack at 7:41 PM to resume the meeting in open session; motion was seconded by Mr. Rivera and carried with four aye votes.

**Discussion/action on approval of appointment of hearing officer, or in lieu of appointment of a hearing officer, approval for Governing Board to hear matter of appeal filed by Mr. Lee E. Hayes.**

Mr. Hoyack asked Mr. Pettit to provide background before a motion is made.

Mr. Pettit addressed the Board and stated that one month ago the Governing Board adopted a statement of charges that supported the dismissal of Lee Hayes. The district office yesterday received notice from Mr. Hayes that he is requesting the appeal that he is entitled to with due process. He further stated that the question before the Board is simply is the appeal going to be heard by the Board or would you like to appoint a hearing officer. Mr. Ramos asked Mr. Pettit for his recommendation. Mr. Pettit stated that in this particular case his recommendation is that the Governing Board hear this case. Mr. Hoyack asked for his reasons – Mr. Pettit stated that because it is a very clear case, has limited numbers of charges, and to avoid the cost primarily. He further commented that most often he would recommend the use of a hearing officer because they are usually complex cases that would go on for hours. He doesn't imagine how a hearing in this case would be very lengthy. Mr. Hoyack asked if a quorum of the Board is appropriate – Mr. Pettit stated it would be.

Motion was made by Mr. Ramos that the Governing Board act as hearing officers for the appeal filed by Mr. Lee E. Hayes. Motion was seconded by Ms. Kramer.

Discussion followed on the timeframe for the appeal. Mr. Pettit stated that based on the letter received, the hearing would have to be held somewhere between the 12<sup>th</sup> and 27<sup>th</sup> of this month. Mr. Hoyack asked if this must be a mutually agreed upon date or is it set by the hearing officer board. Mr. Pettit stated that he believes that the Governing Board establishes the date.

Mr. Hoyack asked board members to communicate with Ms. Elias their availability between the 12<sup>th</sup> and 27<sup>th</sup>. Ms. Kramer asked that the Thanksgiving holiday be kept in mind. Mr. Ramos commented that he feels the best time would be between the 16<sup>th</sup> and 20<sup>th</sup>.

Mr. Rivera asked if Mr. Hayes would have legal representation. Mr. Pettit stated that Mr. Hayes has the right to have legal representation present. He then explained a typical situation in which the employee may or may not have an attorney, the administration presenting the case has an attorney for the administration present; and if the Governing Board feels that they need a separate attorney they can have one also to advise them as far as being hearing officers. That would be something that he would ask the Board President prior to the time of the hearing, whether or not he wanted an attorney present for their purposes. Mr. Rivera asked if that would be an expense to the district – Mr. Pettit stated that the attorney for the Board may or may not be an expense; the attorney for administration is paid for by Prepaid Legal. He clarified that the attorney for the Board may or may not be an expense because the County Attorney may provide legal services for the Board free of charge.

Mr. Hoyack commented that although attorneys can and will be present, this is not a legal matter, this is a termination hearing as a result of an issue within the school district. The purpose of the hearing is to decide whether or not his appeal of the Board's decision to terminate him is justified, is the Board going to stay with it, reverse it or modify it. Mr. Pettit added that the hearing itself is assumed to be closed unless Mr. Hayes asks for it to be public.

Mr. Hoyack called for a vote on the motion on the floor. Motion carried with four aye votes.

#### IV. REPORTS/DISCUSSION ITEMS

##### Administrative Report – Earl Pettit

Mr. Pettit addressed the Board and stated that he was requested by Ms. Kramer to revisit a report he had done last winter which has to do with teacher pay schedule. He provided the Board with a summary which was put together with DEA's assistance which will address the teacher pay schedule and place staff at appropriate levels to compensate for times that pay has been frozen and other issues during the last 15-20 years. He commented that the current salary schedule makes an assumption that there is annual pay increases so when there aren't you end up with a new teacher being placed higher than somebody who's been there for more years than the new teacher has experience. He continued by saying that this issue has been made a very high priority to get this corrected and hopes to have the plan and ready for board adoption in February. The information on the report provided has last year's estimates but can be updated easily. Mr. Ramos asked if this information could be sent to all staff for their information. Mr. Pettit said he could send it for posting at all schools and also electronically broadcast for everyone to review.

Ms. Donna Savill addressed the Board and stated that DEA has this information available on their website also. Mr. Hoyack asked Ms. Savill for clarification on the information in the report.

Mr. Pettit continued his report with information on legal and policy status of PTSOs and passed out proposed draft policy revisions for the Board to review and consider. He commented that he is not ready to recommend the changes yet and will be asking for feedback from school PTSOs and the community. The intent is to have a clean and understood relationship between each of the PTSOs and the district prior to the next school year. Mr. Pettit commented that it is his intention to attend PTSO meetings prior to holiday break to present the information. He asked that the Board read through the information and as individual board members provide him comments or those comments given to them by PTSOs or anyone else.

Discussion followed with Mr. Hoyack asking the difference between PTSO and PTA. Mr. Pettit responded that PTA is affiliated with a national organization. Mr. Hoyack also stated that he was under the impression

that PTSO meant Parent Teacher Student Organization but the proposed policy is titled Parent Teacher Support Organization. Mr. Pettit responded that we have called it Parent Teacher Student Organization. Mr. Hoyack also asked if there are any other policies pertaining to PTSOs – Mr. Pettit replied that this is the only policy but there is another policy concerning parental involvement and communication.

Mr. Hoyack asked board members to review the information and relay any comments to Mr. Pettit.

Business Office reports -

Ms. Kramer asked if there was any new information from the State regarding funding. Mrs. Evans replied that at this point there are only a lot of rumors and everything is still up in the air. Mr. Pettit commented that there has not yet been any action and there is a proposal for reduction of budgets and has to do with ancillary funding sources, not State aid. Mr. Pettit reminded the Board, as he did last year, pay attention to the source of information, and is there a political agenda behind the information being provided. Mrs. Evans also commented that ADE is “behind the eight ball” also because they’ve asked for reports earlier than they have in the past so all of their reports coming down to districts are inaccurate at this time. Mr. Pettit stated that we are being very conservative with the 625 and 610 funds (soft capital and capital outlay) until we get a handle on what is happening with the budget and that he expects that to start shifting into larger expenditures after January.

Mr. Hoyack asked what soft capital funds could be used for. Mrs. Evans replied that for the remainder of the 09/10 school year, soft capital can be used for any M&O purchase, that is if there are any funds available. Mr. Pettit commented that we don’t know if that amount will stay there and that’s why we’re being cautious. Because of the budget reductions last year, the legislature has allowed a one year reprieve in which districts are allowed to use funds designated for textbooks and instructional aides and use it for salaries. But this is only if the State does not take it all away. Mrs. Evans said that after November 15<sup>th</sup> there will be a better idea of what the budgets will look like.

Special Report – 2009/2010 CTE programs – presented by Eric Meechan

Mr. Meechan, CTE outreach coordinator, addressed the Board and provided a powerpoint presentation (copy attached as part of minutes). He stated that he is not specifically speaking to Douglas High School as they are looking to vertically integrate from kinder all the way through high school. They are implementing academic integration through career awareness in the elementary schools, through career exploration in grades 6-8, and career preparation in high school with the inclusion of courses that extend outside of high school.

Mr. Hoyack thanked Mr. Meechan for a very informative report.

**V. UPCOMING EVENTS:**

Next regular board meeting – December 1, 2009

**VI. ADJOURNMENT**

There being no further business, motion was made by Ms. Kramer to adjourn the meeting; motion was seconded by Mr. Ramos and motion carried. Meeting was adjourned at 8:20 PM.

Minutes prepared by Edna Elias, Superintendent/Governing Board Secretary.

These minutes were approved by the Board at their meeting of December 1, 2009.